

2025 year-end processing dates and holiday hours

As we near the end of the year, we are prepared to work closely with you on your pending business and help you have a successful close to 2025. Please use these dates to help you plan.

Have a priority year-end case?

Contact your Case Relationship Manager or Internal Wholesaler

More resources

- [Case Submission Checklist](#)
- [Pending Business Tips](#)
- [Policy Dating Guidelines](#)
- [Initial Premium Guide](#)

See next page for Corebridge and vendor holiday hours

Key Year-End Dates

Thu, Dec 4	Forward Dated, Conditionally Issued Term Policies Last day to conditionally issue and forward date Term policies , where the effective and draft date will be Friday, December 26 . All delivery requirements must be received by December 26 for policy to be placed inforce. Note: For California policies , the last date to conditionally issue is Tuesday, November 25 due to extended forward-dating timeframe mandated by state.
	1099 Commission Value (Bi-Weekly and Semi-Monthly) Cut-off date for agents on bi-weekly and semi-monthly pay frequency. • Semi-monthly and bi-weekly payroll released Tuesday, Dec. 23.
Fri, Dec 19	Underwriting Approval – All Products Last date for underwriting approval of all products to obtain policy issue and inforce placement prior to December 26 th Corebridge commission cutoff. Please note: This assumes no other delivery requirements, current effective date, draft date, or other form of premium on file. Underwriting approvals will continue through year-end. Escalate any case to your Case Manager or Internal Wholesaler as needed.
	Delivery Requirements — All Cases Last receipt date for delivery requirements to ensure placement in 2025.
	1035 Exchanges Last date to receive 1035 funds and have policies issued and placed inforce , assuming all other requirements, including signed amendments and signed illustrations, have been received.
Fri, Dec 26	1099 Commission Value (Weekly) Cut-off date for agents on weekly pay frequency. • Note: Weekly payroll released Tuesday, Dec. 30.

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Home office and vendor holiday hours for 2025

November 2025	
Thu, Nov 27	Corebridge offices and vendor operations closed for Thanksgiving
Fri, Nov 28	• Corebridge offices: Closed • Corebridge processing and service centers: Open • CRL Lab Services: Closed • CRL Plus (Inspections, Tele-interview): Closed • ExamOne (APS, Inspections, Tele-Interview): Open • Parameds.com (APS): Closed
December 2025	
Thurs, Dec 25	Corebridge offices and vendor operations closed in observance of Christmas
January 2026	
Wed, Jan 1	Corebridge offices and vendor operations closed in observance of New Year's Day

For vendor contact information, see [Preferred Vendors for Underwriting Services](#).

Agent Training Reminders

- Anti-Money Laundering (AML) approved vendors: Kaplan, LIMRA, RegEd, Success CE, Web CE and SuranceBay
- California (CA) Life Licensing Training: Only trainings & training vendors approved by the California commissioner are valid.
- NY Reg 187 approved vendors: Kaplan, RegEd, Success CE and Web CE
- NY Carrier Specific Product Training approved vendor: Kaplan

Additional Tips for Faster Processing

- Upload requirements in Connex for expedited requirements matching & processing
- Enable automated notifications in Connex for new business, commissions & inforce updates
- Do not submit labs/exams unless requested by Underwriting